



PRICING AND REGULATIONS

info@mkaofficial.com

www.mkaofficial.com

STUDENT'S PERSONAL DATA:	
FIRST NAME & SURNAME:	
DATE OF BIRTH:	
PHONE NUMBER:	
E-MAIL ADDRESS:	
POST ADDRESS:	
POST CODE, CITY/TOWN:	
Invoice specifications: (if differs than the above)	

LEGAL GUARDIAN'S PERSONAL DATA*	
FIRST NAME & SURNAME:	
PHONE NUMBER:	
E-MAIL ADDRESS:	

INFORMATION ABOUT MKA MUSIC:	
THE OWNER'S FIRST NAME & SURNAME:	Monika Miedzianowska
ADDRESS:	Olivier van Noortstraat 9C 3071 PG Rotterdam
ADDRESS OF THE SCHOOL:	Location Rotterdam/ Schiedam: Gustoweg 39-41 3029 AR Rotterdam Location Rotterdam Delfshaven: Spanjaardstraat 23 3025TG Rotterdam
PHONE NUMBER:	0647356700
E-MAIL ADDRESS:	info@mkaofficial.com

KVK NUMBER: BTW NUMBER: BANK TRANSFER TO:	70131635 NL339465694B01 MKA Music NL77 KNAB 0257 5810 49
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TYPE OF THE LESSONS, DURATION:	STUDENTS YOUNGER THAN 21	STUDENTS FROM 21 AND OLDER
LESSONS AT THE STUDIO:		
40 minutes individual: 5 lessons, one time per 2 weeks: 10 lessons, once per week:	€ 199,- € 329,-	€ 239,- € 399,-
Duo lessons (2 persons, 40 minutes): 5 lessons, one time per 2 weeks: 10 lessons, once per week:	€ 125,-/1 os. € 210,- /1 os.	€ 165,-/ 1os. € 254,-/ 1os.
Group lessons (from 3-4 persons, 60 min.): 10 lessons, once per week:	€ 140,- /1os.	€ 169,- /1os.

Regulations:

Each package of lessons, is purchased for one of the following periods of time (Blocks).
In the Academic Year of 2020/2021 the Blocks are as follows:

Block	Blocks, periods:
I	August 31, 2020 - November 15, 2020
II	November 16, 2020 - February 7, 2021
III	February 8, 2021 - April 25, 2021
IV	April 26, 2021 - July 18, 2021
Summer Holidays	July 19, 2021 - August 31, 2021

10 lessons, once per week:

The package of 10 lessons contains 10 meetings, every week, within one Block duration.

5 lessons, once per 2 weeks:

The package of 5 lessons contains 5 meetings, every other week, within one Block duration.

Planning the lessons:

1. Student, before scheduling lessons with the teacher, must:
 - a) send a scan or a photo of filled and signed form on each page
 - b) make the payment for the lessons to the MKA Music bank account (see the Information about MKA Music on the first page)

After the form is sent and the payment is made, the student can start scheduling lessons with his teacher. It is also possible to schedule lessons upfront, while fixing the administrative tasks, however **students can not start lessons before the payment has been made.**

2. The lessons are being scheduled through the electronic system at www.mymusicstaff.com. Each student will receive an email to set up their login and the password to his personal planning.
3. To schedule the lesson, a student has to log in at www.mymusicstaff.com. After that it will be possible to see available time slots on each teacher's calendar from where students can easily book their lessons. You can also schedule the lessons with your teacher.
4. Please, contact your teacher if you have a problem with scheduling your lesson via portal.

Cancellations/ moving lessons to another day:

Those rules refer to regular lessons at the location as well as regular lessons online:

1. Students have a right to move/cancel a lesson only one time during one Block.
2. The cancelled/moved lessons count also in case when:
 - Student moves his lesson at the end of the block
 - Student moves the lesson to another day
 - Student asks for a double lesson another week to make up the absence
 - Student cancels already moved to another day lesson
3. In case when the student is reporting his absence for the second (and more) time during the same block, **the lesson is considered as lost and will not be refunded by MKA Music.**
4. In case when the student is reporting his absence for the second (and more) time during the same block, a teacher is obligated to provide materials for the student as compensation for his lost lesson. The materials could be in the form of: readable documents, videos from the online courses, personalized video dedicated to this particular student and others.

Group lessons:

1. Group lessons are being scheduled upfront by the MKA Music's administration. It mainly depends on availability of the facilities. If a student can not attend for their group lessons that day, they will be put into the waiting list for a new group.
2. Students can report their absence only once during a block, with the minimum of 24 hours notice. The lesson can be made up on the once-a-month meeting for those who missed their regular lesson (please call the MKA Music for details).
3. In case a student is missing more than one class per block, the lesson is considered as lost and **will not be refunded by MKA Music.**

Payments for each Block:

Payments for each block/package are made via online banking. The payment must be made to the bank account of MKA Music, before the first lesson. Below, you will find the dates of the payments for each Block. Packages of 10 lessons can be paid in two instalments:

Block	The first payment's deadline:	The second payment's deadline:*
I	August, 25	September, 30
II	November, 10	December, 10
III	February, 5	March, 5
IV	April, 25	May, 25
Summer holidays	July, 19	-

*Only applicable to the 10 lessons regular Package.

Days and holidays, officially free of work:

12th of October 2020 - 18th of October 2020 (Herfstvakantie)
 19th of December 2020 - 3rd of January 2021 (Kerstvakantie)
 15th of February 2021 - 21st of February 2021 (Voorjaarsvakantie)
 1st of May 2021 - 9th of May 2021 (Meivakantie)

Summer holidays and holidays individually planned by students:

Summer holidays start after the 4th Block and it lasts for around 6 weeks.

For this period of time students choose themselves how many lessons they want to attend. They can also take a break entirely from taking classes at MKA Music for that period. Please, send the chosen amount of lessons on the email address: info@mkaofficial.com

Holidays planned individually, during the Academic Year have to be reported before the Block within which the trip is planned. Please, send the information to our email address: info@mkaofficial.com. The amount of lessons will be adjusted to the student's availability.

Signing up for the classes:

1. Filled in the form, sign it on each page and send the scan to info@mkaofficial.com, or a photos to MKA Music's whatsapp (0647356700).
2. Make the payment for the chosen block to the MKA Music's bank account (look at the 1st page)
3. Contact your teacher to schedule your lessons
4. Do you want to join classes in the middle of the Block? It's possible: you will be charged by the amount of lessons that remains in this particular Block.

Date:

Date:

Students'/ Legal Guardian's signature:

MKA Music: